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| LOCATION – Ceremony & Reception | **Vizcaya Museum & Gardens**  3251 S Miami Ave  Miami, Florida 33129 |
| **DeStefano Wedding** |  |
| Rehearsal, October 25th (Noon)  On the Mound at Vizcaya  \*wedding party list submitted\* | Welcome Party – 10/25 Evening |
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| **DAY OF PREPARATIONS** |  |
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| Getting ready location: | Bride – send room number upon check-in  Icon Tower 3 Hotel W  485 Brickell Avenue  Miami Fl 33131  Groom – send room number upon check-in  Marriott Brickell  115 SW 8 Street  Miami, FL |
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| 9 am? | Hair & Make-up arrives at the hotel  **Bellelite Team**  Kai Chung 305.482.1940  [appointments@bellelite.com](mailto:appointments@bellelite.com) |
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| 1:00 PM | **PCS EVENTS – Catering & Design** arrives  Barbara Amitrano 786.226.5561 [barbara@yourmiamiwedding.com](mailto:barbara@yourmiamiwedding.com)  (Catering, tables, chairs, floral, ceremony set-up, cake, day-of coordination)   * Unload in vendor area (pre-set) |
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| 2:20 PM | **Glen’s Ray of Light** (pre-load in)  954.579.9268 [glensraysoflight2017@gmail.com](mailto:glensraysoflight2017@gmail.com) |
| 2:45 pm Hotel | **Xenia M Photography and video** arrives  Xenia 786.721.0551   * Detail shots groom, then bride |
| 3 PM | Set-up begins on the East Terrace (reception)   * Glens Ray of Light (lighting) * Dance floor? * Tables, chairs and bars |
| 3:45 PM | PCS Events coordinator arrives at the hotel to assist with transportation (Manuela) |
| 4 PM | Cocktail area set-up begins   * Bars and hightops |
| 4:15 PM | Jammin Express, DJ arrival  Jason Bank 954.659.3472  [jason@jamminexpress.com](mailto:jason@jamminexpress.com) |
| 4:15 PM | Transportation pick-up (AC hotel)  **One Limo Alliance** 888.652.0087   * Wedding party   Ceremony area – Mound, open for set-up   * Chairs and floral |
| 5 PM | Couple arrives for First Look photos in the garden   * Followed by parents and wedding party pictures |
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|  | Transportation pick-up (hotels)  **One Limo Alliance** 888.652.0087 |
| 5:30 PM  5:45 PM | **Officiant**  Michael Ferro 908.461.8000  [michaelferro@gmail.com](mailto:michaelferro@gmail.com)  Transportation pick-up (hotels)  **One Limo Alliance** 888.652.0087 |
|  | Inside villa access   * Set-up cocktail bar and hightops |
| **WEDDING** |  |
| 6:15 PM | Guests begin to arrive, according to invitation   * Buses arrive at the top of the hill. Guests are received and guided by PCS Coordination staff. |
|  | Pass Welcome drink in the rotunda area   * Citrus water station |
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| **6:30 PM** | Doors to villa are opened |
|  | Guests move toward the mound area and are seated   * Glassware is collected prior to the ceremony   DJ plays prelude music |
| 6:43 PM | *Sunset* |
|  | Harpist arrival |
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|  | Line-up the wedding party |
| 6:50 PM | Ceremony begins |
|  | YML Bathroom attendants arrive |
| 7:15 PM  7:20 PM | Congratulations and photos  Cocktail hour begins - south terrace, gardens and inside courtyard   * Hors d’oeuvres are passed. Bar opens   Harpist plays  Light candles (reception area) |
|  | Reception area reveal for the couple  Pre-Set salads and water after detail shots |
| 8:25 pm | Guests asked to transition to the reception area *\*Guide through the Secret Garden to the East Terrace reception*  DJ plays music |
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| **RECEPTION** |  |
| 8:30 pm | Wedding party lines up |
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| 8:35 PM | Introduction of the full wedding party (guys, then girls) up the stairs (by the water), followed by the bride and groom.  First dances   * Bride & Groom   Circling back to bride and groom, guests join |
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|  | Champagne is poured |
| 9 PM | Salads are pulled, dinner service begins |
|  | Guests are seated for toasts (6)   * Dinner service continues   Parent Dances   * Bride & Father * Mother & Groom   Ice sculpture arrives   * Set up with luge |
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| 9:50 pm | Cake cutting (inside loggia) |
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| 10 pm | Dance floor opens, with saxophonist |
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|  | Photo and video end  YML Cleaning crew arrives for ceremony area and inside courtyard |
| 10:45 PM | Pass out cake and mini desserts with  late night snacks |
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| 11:30 pm | Last call |
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| 11:45 pm | Last song plays (venue rules)  Announce Bubble exit |
|  | Bubble exit lower terrace |
| Midnight | Congratulations!!!  Reception ends. Vendor breakdown and cleanup begins. |
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