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| LOCATION – Ceremony & Reception | **Vizcaya Museum & Gardens** 3251 S Miami Ave Miami, Florida 33129 |
| **DeStefano Wedding** |  |
| Rehearsal, October 25th (Noon) On the Mound at Vizcaya\*wedding party list submitted\* | Welcome Party – 10/25 Evening |
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| **DAY OF PREPARATIONS** |  |
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| Getting ready location: | Bride – send room number upon check-inIcon Tower 3 Hotel W485 Brickell AvenueMiami Fl 33131Groom – send room number upon check-inMarriott Brickell 115 SW 8 Street Miami, FL  |
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| 9 am? | Hair & Make-up arrives at the hotel**Bellelite Team**Kai Chung 305.482.1940 appointments@bellelite.com  |
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| 1:00 PM  | **PCS EVENTS – Catering & Design** arrivesBarbara Amitrano 786.226.5561 barbara@yourmiamiwedding.com (Catering, tables, chairs, floral, ceremony set-up, cake, day-of coordination)* Unload in vendor area (pre-set)
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|  |  |
| 2:20 PM  | **Glen’s Ray of Light** (pre-load in)954.579.9268 glensraysoflight2017@gmail.com  |
| 2:45 pm Hotel | **Xenia M Photography and video** arrivesXenia 786.721.0551* Detail shots groom, then bride
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| 3 PM  | Set-up begins on the East Terrace (reception)* Glens Ray of Light (lighting)
* Dance floor?
* Tables, chairs and bars
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| 3:45 PM  | PCS Events coordinator arrives at the hotel to assist with transportation (Manuela)  |
| 4 PM  | Cocktail area set-up begins* Bars and hightops
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| 4:15 PM | Jammin Express, DJ arrivalJason Bank 954.659.3472jason@jamminexpress.com  |
| 4:15 PM  | Transportation pick-up (AC hotel)**One Limo Alliance** 888.652.0087* Wedding party

Ceremony area – Mound, open for set-up* Chairs and floral
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| 5 PM  | Couple arrives for First Look photos in the garden * Followed by parents and wedding party pictures
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|  | Transportation pick-up (hotels)**One Limo Alliance** 888.652.0087 |
| 5:30 PM 5:45 PM | **Officiant** Michael Ferro 908.461.8000michaelferro@gmail.com Transportation pick-up (hotels)**One Limo Alliance** 888.652.0087 |
|  | Inside villa access* Set-up cocktail bar and hightops
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| **WEDDING**  |  |
| 6:15 PM  | Guests begin to arrive, according to invitation * Buses arrive at the top of the hill. Guests are received and guided by PCS Coordination staff.
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|  | Pass Welcome drink in the rotunda area* Citrus water station
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| **6:30 PM** | Doors to villa are opened |
|  | Guests move toward the mound area and are seated* Glassware is collected prior to the ceremony

DJ plays prelude music  |
| 6:43 PM | *Sunset* |
|  | Harpist arrival  |
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|  | Line-up the wedding party  |
| 6:50 PM  | Ceremony begins |
|  | YML Bathroom attendants arrive |
| 7:15 PM 7:20 PM | Congratulations and photos Cocktail hour begins - south terrace, gardens and inside courtyard* Hors d’oeuvres are passed. Bar opens

Harpist playsLight candles (reception area) |
|  | Reception area reveal for the couplePre-Set salads and water after detail shots |
| 8:25 pm  | Guests asked to transition to the reception area *\*Guide through the Secret Garden to the East Terrace reception* DJ plays music |
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| **RECEPTION** |  |
| 8:30 pm | Wedding party lines up |
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| 8:35 PM | Introduction of the full wedding party (guys, then girls) up the stairs (by the water), followed by the bride and groom.First dances* Bride & Groom

Circling back to bride and groom, guests join |
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|  | Champagne is poured |
| 9 PM  | Salads are pulled, dinner service begins |
|  | Guests are seated for toasts (6)* Dinner service continues

Parent Dances* Bride & Father
* Mother & Groom

Ice sculpture arrives* Set up with luge
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| 9:50 pm  | Cake cutting (inside loggia) |
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| 10 pm | Dance floor opens, with saxophonist  |
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|  | Photo and video endYML Cleaning crew arrives for ceremony area and inside courtyard |
| 10:45 PM | Pass out cake and mini desserts with late night snacks |
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| 11:30 pm | Last call  |
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| 11:45 pm | Last song plays (venue rules) Announce Bubble exit  |
|  | Bubble exit lower terrace  |
| Midnight  | Congratulations!!! Reception ends. Vendor breakdown and cleanup begins.  |
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